

ROSE REMOVALS OF KENT LIMITED

118 Grovehurst Road, Sittingbourne, ME10 2TA
Telephone: 01795 410000 (Mobile: 07917142707/8)
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SURVEY DOCUMENT

Why this document is important to YOU

Moving home consists of packing and transporting often thousands of different objects, each of different value, shape and size, from one location to another. Given the stress of selling and buying homes, it is natural that people often do not give a lot of thought to exactly what will or will not be moved to their new home.

However, it matters to the remover! Moving someone's home is based on volume, time and distance, vehicles, staff and packing materials which all have to be matched to the customers' specific requirements.

The last thing anyone needs is an animated discussion about who said what just as a nervous and impatient housing chain is poised to hand over keys. This document is designed to avoid such a situation.

If we are doing the packing

Where the customer accepts a quotation, which includes the packing, please note that we will have included the supply of labour and packing materials in our quotation, so there will be no additional charges for this work.

If you are doing the packing

With the best will in the world, customers often decide they are going to do their own packing and then find they run out of time! It is not surprising, given the dozens of other things to do as moving day approaches.

If the packing is not going to be finished we are happy to help – but there are two important conditions. First, you must give us reasonable warning (at least a phone call a couple of days before) otherwise when the van arrives at your home, it will not have the necessary crew and packing materials needed for the extra work. Second, we will obviously have to make a charge for the extra work.

This document tells us what kind of service you require be it moving or storing your belongings. Please read it carefully in conjunction with the notes throughout this document and make sure it covers all your requirements. If you want to vary the requirements before or after your quotation please contact us as soon as possible.

PLEASE COMPLETE THE FOLLOWING SURVEY DOCUMENT FORM AS FULLY AS POSSIBLE AND RETURN TO US. REMEMBER IT'S ALWAYS BETTER TO INCLUDE TOO MUCH INFORMATION RATHER THAN NOT ENOUGH!

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SURVEY DOCUMENT

Your Name:

Address:

Phone:

Mobile:

Fax:

e-mail:

Move date ? (if known) _____

Address Moving From (Indicate if same as correspondence address)

Building Type (please tick) and indicate floor number where applicable

Farm ____ House ____ Bungalow ____ Flat ____ on Floor No ____ Lifts Y/N

Describe the access and parking facilities (this is to plan how many & what size of vehicle is required) i.e. cars parked on street throughout the day, busy street, quiet cul-de-sac, and anything else that could be important. It's essential to indicate any height restrictions, double lines, red lines, low trees, steps to the property and distance from your house to where the vehicle can park.

Move to Address (If into store please state this, and delivery address from store if known)

Move to Address (continued)

Building Type (please tick) and indicate floor number where applicable

Farm ____ House ____ Bungalow ____ Flat ____ on Floor No ____ Lifts Y/N

Describe the access and parking facilities (this is to plan how many & what size of vehicle is required) i.e. cars parked on street throughout the day, busy street, quiet cul-de-sac, and anything else that could be important. It's essential to indicate any height restrictions, double lines, red lines, low trees, steps to the property and distance from your house to where the vehicle can park.

Important: please indicate how many of each item

Bedrooms

| | | | |
|------------------------|-------|------------------------|-------|
| 5' Wardrobe | _____ | Double Wardrobe | _____ |
| Single Wardrobe | _____ | 5' Divan & Mattress | _____ |
| 4'6" Divan & Mattress | _____ | 3' Divan & Mattress | _____ |
| Bunk Beds | _____ | Bedside Cabinets | _____ |
| Baby's Cot | _____ | Large Chest of Drawers | _____ |
| Cabin Bed | _____ | Table Lamps | _____ |
| Small Chest of Drawers | _____ | Folding Bed | _____ |
| Blanket Box | _____ | Ottoman | _____ |
| Dressing Table | _____ | Linen Basket | _____ |
| Tall Boy | _____ | Bedroom Chair | _____ |
| Portable TVs | _____ | Video | _____ |
| DVD Player | _____ | Hi Fi | _____ |
| Computer | _____ | Trouser Press | _____ |

Lounge

| | | | |
|------------------|-------|--------------------|-------|
| 2 Seater Settee | _____ | 3 Seater Settee | _____ |
| Armchairs | _____ | Wall Unit | _____ |
| Bookcase | _____ | China Cabinet | _____ |
| Occasional Table | _____ | Coffee Table | _____ |
| Nest of Tables | _____ | Sideboard | _____ |
| Bureau | _____ | Standard Lamp | _____ |
| Television | _____ | TV & Video Cabinet | _____ |
| Music Centre | _____ | Gateleg Table | _____ |
| Video Player | _____ | Music Cabinet | _____ |
| Sewing Machine | _____ | DVD Player | _____ |

Conservatory Items

| | | | |
|------------------|-------|-----------|-------|
| Settee | _____ | Armchairs | _____ |
| Table | _____ | Chairs | _____ |
| Occasional table | _____ | | |

Dining Room

| | | | |
|----------------|-------|-----------------|-------|
| Dining Table | _____ | Dining Chairs | _____ |
| Dresser | _____ | Hostess Trolley | _____ |
| Drinks Cabinet | _____ | Corner Cupboard | _____ |

Kitchen

| | | | |
|-----------------|-------|-----------------|-------|
| Cooker | _____ | Washing Machine | _____ |
| Tumble Dryer | _____ | Fridge | _____ |
| Fridge/Freezer | _____ | Upright Freezer | _____ |
| Chest Freezer | _____ | Dishwasher | _____ |
| Microwave | _____ | Table | _____ |
| Chairs | _____ | Stools | _____ |
| Kitchen Cabinet | _____ | Base Unit | _____ |
| Wall Unit | _____ | Vacuum Cleaner | _____ |

Office / Study

| | | | |
|----------------------|-------|----------------|-------|
| Computer | _____ | Computer Desk | _____ |
| Roll Top Desk | _____ | Chair | _____ |
| Book Cases / Shelves | _____ | Filing Cabinet | _____ |

Bathroom

| | | | |
|---------|-------|--------------|-------|
| Cabinet | _____ | Mirror | _____ |
| Chair | _____ | Linen Basket | _____ |

Other Household Furniture & Objects

| | | | |
|-------------------------|-------|-----------------------------|-------|
| Large Pictures | _____ | Large Mirrors | _____ |
| Hat Stand | _____ | Small Pictures | _____ |
| Large Indoor Plants | _____ | Dog Kennel/Basket | _____ |
| Carpets (indicate size) | _____ | Underlay (indicate size) | _____ |
| Grandfather Clock | _____ | Rugs (indicate size) | _____ |
| Upright Piano | _____ | Electric Organ | _____ |
| Gas Heater | _____ | Grand Piano (indicate size) | _____ |
| Hall Table / Stand | _____ | Fish Tank (indicate size) | _____ |
| Bird/Hamster Cage | _____ | Pasting Table | _____ |
| Barometer | _____ | Golf Clubs | _____ |

Loft Items

| | | | |
|--------------------------|-------|-----------------|-------|
| Suitcases | _____ | Boxed Xmas Tree | _____ |
| Xmas Decorations (boxes) | _____ | Trunks | _____ |
| Boxes | _____ | Pictures | _____ |
| Bags | _____ | Mirrors | _____ |
| Camping tent | _____ | | |

Outside/Shed/Green House Contents

| | | | |
|----------------------------|-------|-----------------------------|-------|
| Workbench (size) | _____ | Long Ladder | _____ |
| Step Ladder | _____ | Wheelbarrow | _____ |
| Swing / Slide | _____ | Ride On Mower | _____ |
| Plastic Sand Pit | _____ | Plant Tubs | _____ |
| Hedge Trimmer | _____ | Ride on Toys | _____ |
| Granite Troughs (size) | _____ | Strimmer | _____ |
| Climbing Frame (size) | _____ | Hanging Baskets | _____ |
| Lawn Mower | _____ | Garden Bench | _____ |
| Patio Table | _____ | Garden Tools (spades/forks) | _____ |
| Bicycles | _____ | Patio Chairs | _____ |
| Sun Loungers | _____ | Barbecue | _____ |
| Dustbin | _____ | Birds Table / Bath | _____ |
| Hoses & Reels | _____ | Surf Board | _____ |
| Garden Roller | _____ | Water Butt | _____ |
| Wendy House | _____ | Patio Heaters | _____ |
| Picnic Benches | _____ | Ornaments | _____ |
| Gnomes & other garden folk | _____ | Garden Roller | _____ |
| Rabbit Hutch | _____ | | |

Any Additional Items

Do you want us to provide a packing service? (please tick an option)

| | |
|---|-------|
| Yes I want Rose Removals to do all my packing | _____ |
| No I do not want Rose Removals to do my packing | _____ |
| Yes I want Rose Removals to do part of my packing | _____ |
| China & Glass | _____ |
| Ornaments & pictures | _____ |
| Kitchenware | _____ |
| Books/tapes/videos/records | _____ |
| Shoes/linen/bedding/clothes | _____ |
| Toys | _____ |
| Garage/shed contents | _____ |

Do you want specialist packing?

Specialist (Export) packing is to a very high standard for delicate and valuable items. Please list items requiring specialist (export) packing below:

We can also offer additional services

Would you like us to? (Please tick an option if required)

- Dismantle and re-erect furniture (detail furniture) _____
- Take down curtains/shades (indicate number) _____
- Lift/move carpets (indicate number) _____
- Remove goods from loft _____

How many cartons do you think your will require us to pack?

- China & glass (1 carton holds approximately 1 single kitchen cupboard) _____
- Books (1 carton holds approximately 3 ft of shelf space) _____
- Food stores/drink (1 carton holds approximately 1 single kitchen cupboard) _____
- Linen (1 carton holds approximately 1 airing cupboard shelf) _____
- Miscellaneous (1 carton holds approximately 1 single medium cupboard) _____
- Clothing (1 portable wardrobe hold approximately 2ft of hanging space) _____

If you wish to pack your own cartons please state number _____

Extra Charges

Under our contract conditions, additional charges can be made in the following circumstances:

1. If we offer services over and above those included in the accepted quotation.
2. If we are asked to do additional packing.
3. Delays which mean we cannot load or unload at the agreed times.
4. Difficulties of access involving unreasonably long distances to carry goods, or which, where lifts are not available, will make the job longer.

Declaration of Value of Goods to be moved

I declare the value of the goods to be moved as £_____

Please provide a written quotation without obligation, based on the details provided on this form.

I understand this does not commit me to anything.

Signed _____

Name Printed _____

Date _____

Additional Comments: